

Governance Paper Number EB3.2.

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| Security Level: | Confidential | Restricted | Unclassified <input checked="" type="checkbox"/> | Commercially Sensitive |
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| Meeting & Date: | Midlands Engine Operating Board 30 th January 2019 | | |
| Subject: | Governance | | |
| Attachments: | None | | |
| Report of: | Secretariat | Total no of sheets: (inc cover sheet) | 2 |

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| Papers are provided for: | <input checked="" type="checkbox"/> Approval | Discussion | Information |
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| Summary & Recommendation: |
| <p>Summary</p> <p>This report set out on behalf of the Midlands Engine Secretariat to appoint to the current vacancy for representation from the West Midlands LEPs to the Midlands Engine Operating Board and to co-opt the Chair of the Midlands Engine Business Forum to this Board</p> <p>Recommendation</p> <p>Executive Board is asked to approve:</p> <ol style="list-style-type: none"> 1. The Chief Executive of Worcestershire LEP is formally appointed to represent the West Midlands LEPs on the Midlands Engine Operating Board. 2. The Chair of the Midlands Engine Business Forum is co-opted to the Operating Board. 3. The new Chair of LLEP is formally appointed to represent the East Midlands LEPs on Midlands Engine Executive Board. |

1. The Midlands Engine Partnership has adopted an Assurance Framework in accordance with the policies and principles contained within HM Government Local Enterprise Partnership Governance and Transparency Guidance. Section F of the Midlands Engine Assurance Framework sets out the membership of the Midlands Engine Operating Board. This includes representation on the Midland Engine Operating Boards from LEPs in the East and West Midlands.
2. Following the retirement of the previous West Midlands LEP representative in December 2018 the West Midlands LEPs have proposed that the Chief Executive of Worcestershire LEP be appointed to represent West Midlands LEPs
3. Provision exists within the Midlands Engine Governance Assurance Framework F to allow additional members to be co-opted to the Midlands Engine Operating Board. This will be for specific and defined special purposes.
4. During the Operating Board meeting on 26 September it was agreed that it would be beneficial to increase the business voice representation at the Midland Engine Operating Board and that the Chair of the Midlands Engine Business Forum should be invited to meetings of this Board.
5. Members are asked to approve to co-op the Chair of the Midland Engine Business Forum to this Board specifically for the following purposes:
 - a. To supplement the existing Operating Board capabilities, experience and knowledge of business in the Midlands, ensuring that the needs of Midlands businesses are adequately articulated and represented in matters of the Operating Board.
 - b. Providing a channel for communication back to the Business Forum and, through the Business representative organisations, to their respective membership and more widely to all businesses in the Midlands.
6. The Co-opted member will be a full Member of the Operating Board in all aspects
7. The appointment will last for three years.
8. East Midlands LEPs are represented on the Midlands Engine Executive Board by the Chair of LLLEP. Following the election of a new Chair to the LLLEP the Executive Board is asked to formally appoint Kevin Harris to represent the East Midlands LEPs on Midlands Engine Executive Board.
9. Equalities Impact Assessment

The initial assessment is that this work does not have negative impacts on any defined group. Growth in the economy will help raise living standards and opportunities Midlands wide.

